



Florida Agricultural and Mechanical University

Tallahassee, Florida 32307-3100

Excellence With Caring

DIVISION OF STUDENT AFFAIRS
OFFICE OF FINANCIAL AID

PHONE (850) 599-3730
FAX (850) 561-2730
FINANCIALAIDDOCS@FAMU.EDU

Satisfactory Academic Progress (SAP) Request for Reinstatement of Financial Aid

This form is to be completed by students who have been placed on Satisfactory Academic Progress (SAP) hold and have now satisfied their course completion and/or GPA deficiency according to the SAP Policy. Please note the form must be submitted to the Office of Financial Aid by the end of the term for processing.

Student Name _____		Student ID _____	
FAMU E-mail Address _____			
Mailing Address _____			
Street Name	City	State	Zip
Home Phone _____		Cell/Alternate Phone _____	

Complete if your COURSE COMPLETION deficiency has been satisfied.

My Course Completion deficiency was satisfied by:

_____ finishing incomplete coursework

_____ a grade change

_____ completing additional coursework

If additional coursework was completed at another school, please list the following:

Name of Institution: _____

Number of Credits Completed: _____ Term: _____

***A transcript of your grades must be attached.**

Complete if your GRADE POINT AVERAGE (GPA) deficiency has been satisfied.

My GPA deficiency was satisfied by:

_____ finishing incomplete coursework

_____ a grade change

_____ additional course work was completed

***Grades from classes completed at another university will not impact the GPA calculation.**

Complete if you are a new GRADUATE student.

I have earned my Bachelor's degree and am a first year Graduate student.

PLEASE NOTE: Submission of this form does not automatically reinstate your financial aid.

Student Signature _____ Date _____

Office Use Only

Date Received _____ Approved _____ Denied _____ Additional information requested _____

Comments _____